



How to apply for PHYSICS

Winter Semester 2025/2026

Applications open: November 15th, 2024 Applications close: February 15th, 2025

Please direct further questions to the Course Director: msc@pi.uni-stuttgart.de

Introduction

This manual aims to assist you during your online application for the international Master of Science program PHYSICS at the University of Stuttgart.

It is divided into two parts:

Part 1: How to register on the C@MPUS platform

Part 2: How to apply for the program

Technical Requirements

In order to submit your application successfully you should have some basic devices at your disposal:

- A computer with internet access
- Quality scans of the required documents

If you don't have access to a printer/scanner, try a free scanner app for your mobile, follow the link for a list of apps for Android and iOS.

http://freescannerapps

Furthermore, consider that each document <u>must not exceed 2 to 5 MB.</u> In order to achieve this file size, please follow these few suggestions:

- Use small pictures and graphics in your files, preferably JPG, PNG and PDF
- If the file is still too big, reduce the final size of your PDF using e.g. http://smallpdf.com/

Indications

Please follow indications in order to register successfully. There are indications right in the text next to the field you have to fill, further information can be found by clicking the blue i or on the blue highlighted links.

Many shown steps might correspond to the old page design of Campus. The color scheme has changed, but the information you need to provide remains the same. If respective steps now look completely different in the new design, please make a screenshot and send it to us, when you have a question, so that we can direct you more easily.

VERY IMPORTANT:

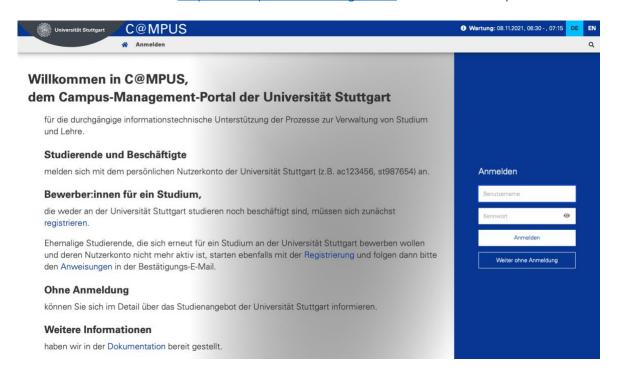
While you are working with C@MPUS, please never go back in your browser because then you have to start over again.

Always use the Back button in C@MPUS in case you want to go back.

Let's get started.

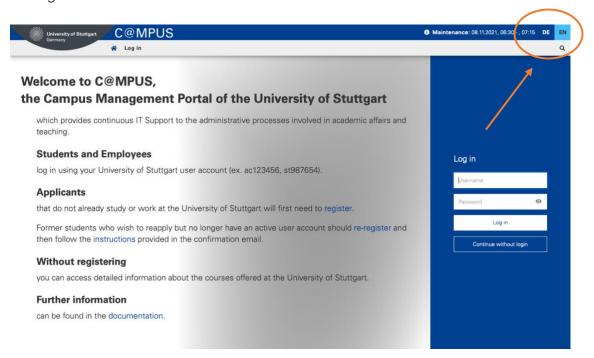
STEP 01 / ACCESS THE PLATFORM

Please follow the link (https://campus.uni-stuttgart.de) to access the platform.



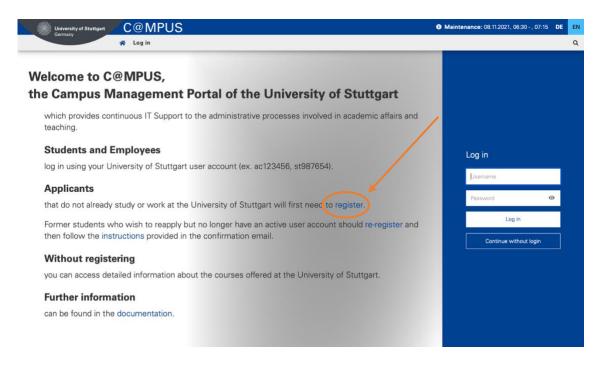
STEP 02 / LANGUAGE SETTING

Make sure the language is set to English, if you do not speak German. If you find German as default, please hover your mouse to the upper right corner, click on the button to switch to English.



STEP 03 / REGISTRATION ACCESS

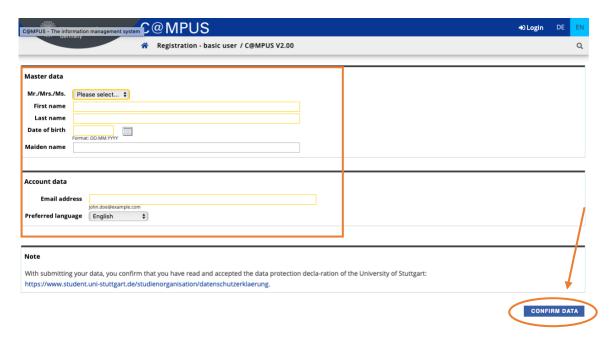
In order to start your registration, you have to click register (please see orange circle). It leads you to the registration of your first access.



STEP 04 / CREATE A NEW APPLICANT ACCOUNT

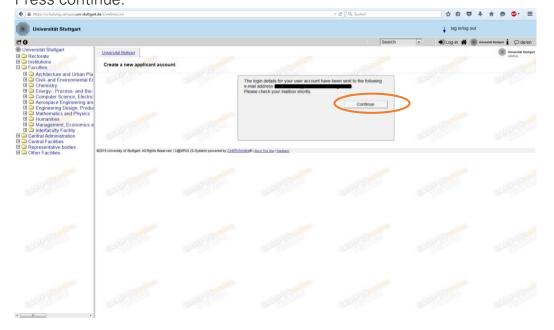
Please enter your last name and your first name(s) exactly as they are written in your passport. Your name(s) cannot be changed later on!

Remember to capitalize only the first letter of Names, Places, etc. and to separate words with space, <u>not</u> with a comma. Otherwise, the system will not accept the data. Continue by clicking on CONFIRM DATA.



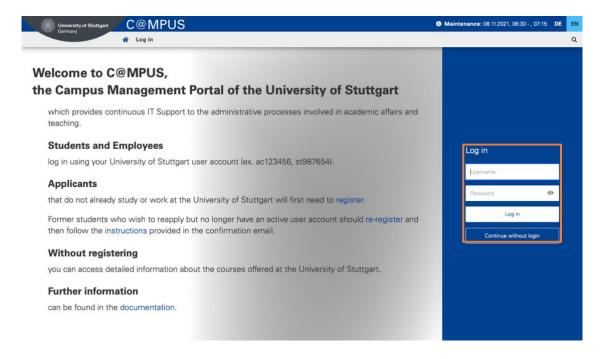
STEP 05 / COMPLETION OF REGISTRATION

You will now receive your login password to the email address you entered. Press continue.



STEP 06 / LOG IN

Please check your email. Use the email address (you registered with) as username and the password you received to log in.



STEP 07 / ACCOUNT – CHANGE PASSWORD

As the password that has been sent to you is going to expire after 4 days, you are required to change the password and create a new one.

Please, select your password according to the following criteria:

Required

- min. 8, max. 40 characters
- should differ from previous password by at least 3 characters
- minimum one letter and one digit
- may not contain your first name, last name, or user name

Recommended

- Use of special characters $!\#\%\&()^*+,-./:;<=>?@[\]^_{|}~$
- Parts of your first name or last name should not be used either.
- Generally no parts of words should be used (more than three letters in a row),
 which may be found in (German or English) dictionaries.

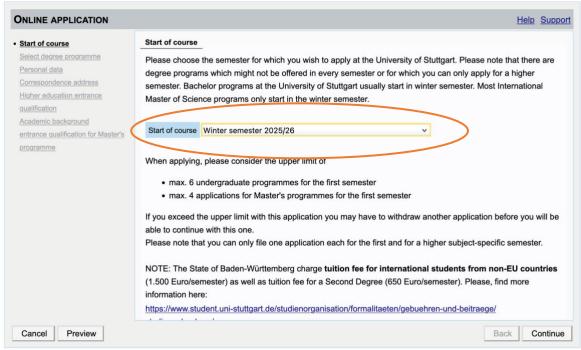
You need to choose also a security question and answer (see lower part), in case you forget or lose your password. The security question has to contain more than 10 letters.

Please don't forget to save.

Current password	
New password	
Confirm new password	
Please choose the password according to the following criteria: Required	
• min 8, max 40 characters	
at least 3 letters at least 1 number	
 at least 1 special character (additional to numbers and letters) from !#\$%&()*+,/:;<=>?@[\]^_{{ }~ must not contain your first name, last name, username or day of birth 	
Recommendations	
 Also parts of first or last names should not be used. You should not use parts of words (more than 3 letters) which can be found in (English or German) dictionaries. 	
Please choose a strong password and keep it secret. To detect potential abuse, we always show you your last login and, in case, failed logins.	
	Save

STEP 08 / ONLINE APPLICATION - START OF COURSE

Choose Winter semester 2025/26 (winter term 2025/26) and click Continue to go on with your application.



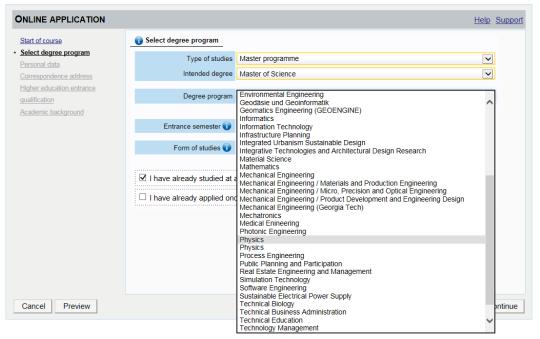
STEP 9 / ONLINE APPLICATION - SELECT DEGREE PROGRAM

Please select:

- Type of studies → Master programme
- Intended degree → Master of Science

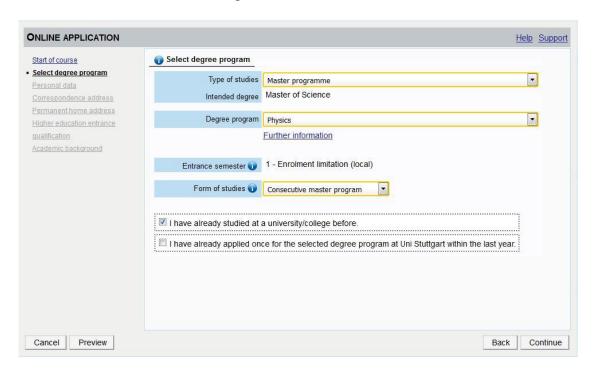
and continue.

After having selected the type of studies and intended degree, more boxes will appear, and you are required to make further choices:



Please select:

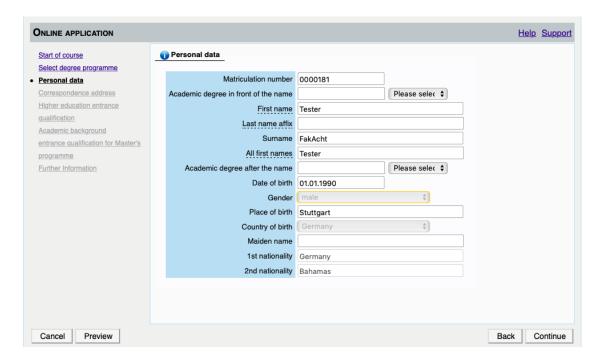
- Degree program: → Physics (the first mention)
- Form of studies → Consecutive master program (or note information accessible when clicking on the blue i)



Please check the box: I have already studied at a university/college before. Press continue.

STEP 10 / ONLINE APPLICATION - PERSONAL DATA

Please check your personal data again. Here you can only choose your academic titles to appear before or after your name. BSc and MSc titles are usually indicated after your name, while Diplomas are indicated before. Press continue.

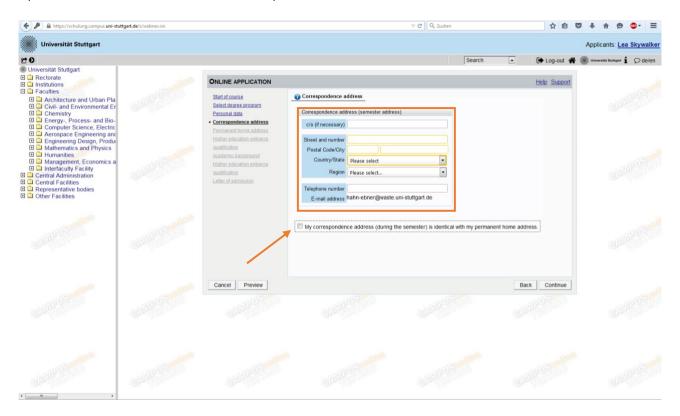


STEP 11 / ONLINE APPLICATION – CORRESPONDENCE ADDRESS

Please enter your <u>current</u> postal address. The address has to be valid during the whole application process; it can be changed in case you move. Please keep it up to date.

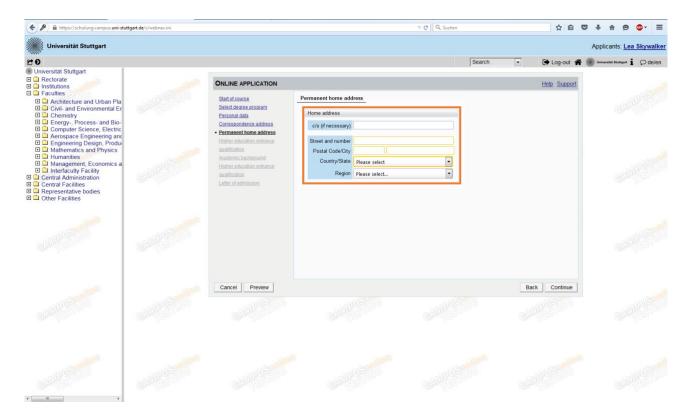
Also, enter your contact details (phone and email). Please enter your current telephone number with country code and without signs between the numbers. For example: 004971168564988.

In case your semester address corresponds with your home address, please check the option indicated below. Otherwise, press Continue.



STEP 12 / ONLINE APPLICATION – PERMANENT HOME ADDRESS

Please note: this step will only appear if your home address is not identical with your postal address. Please fill in this box as well and continue.

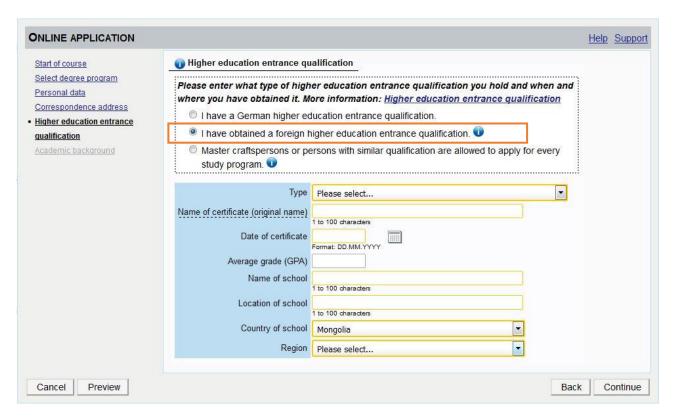


STEP 13 / ONLINE APPLICATION – HIGHER EDUCATION ENTRANCE QUALIFICATION

Check the second box

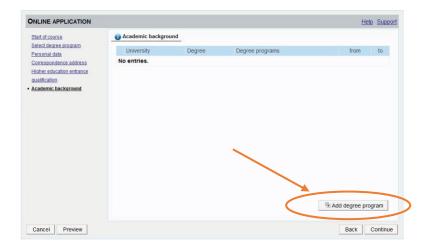
"I have obtained a foreign higher education entrance qualification." (or see additional information accessible when clicking on the blue i).

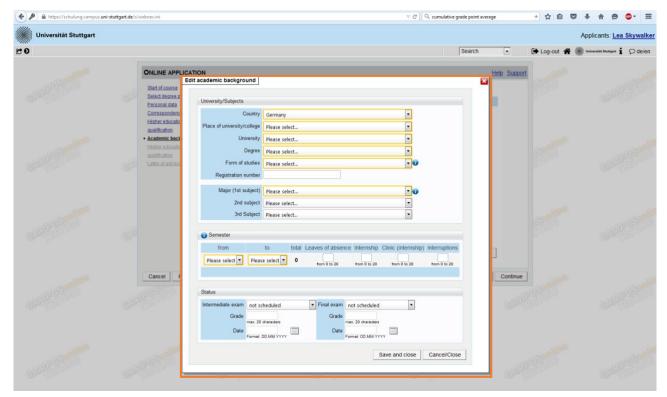
Please provide information on your Higher Education Entrance Qualification (High School Diploma, A-Levels, Concours and Secondary School Final Examination results).



STEP 14 / ONLINE APPLICATION – ACADEMIC BACKGROUND

By default, there are no entries. In order to enter your academic background, please go to Add degree program and edit data in the box (see orange frame in the second screenshot below):



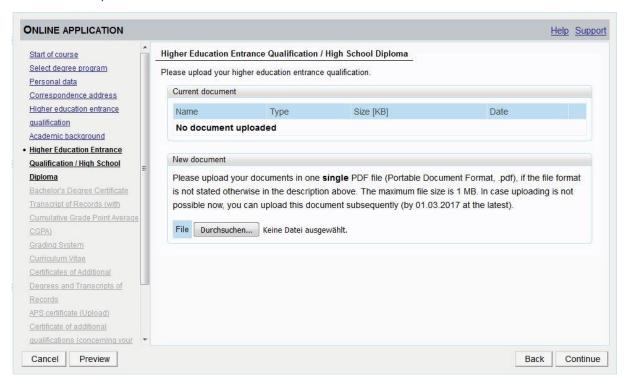


Please provide all information concerning your University and select First Degree as "Form of Studies" (or see additional information accessible when clicking on the blue i). Specify your Major/Name of your degree program; enter the duration and final grades or indicate that you have not yet completed your studies.

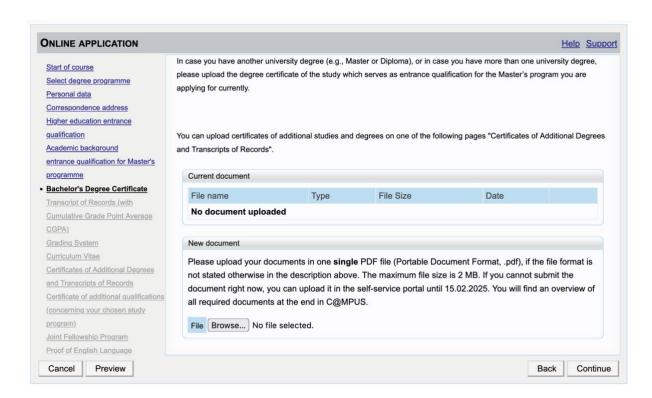
Please do not forget to save in order to go on.

PLEASE UPLOAD THE RESPECTIVE FILES IN STEPS 15-21 AND 23

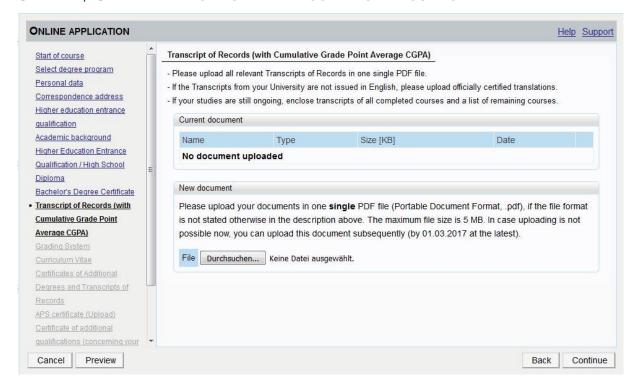
Step 15 / Online Application – Higher Education Entrance Qualification



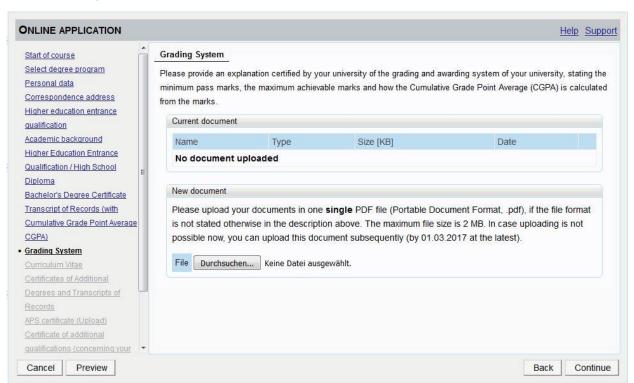
STEP 16 / ONLINE APPLICATION – BACHELOR DEGREE CERTIFICATE



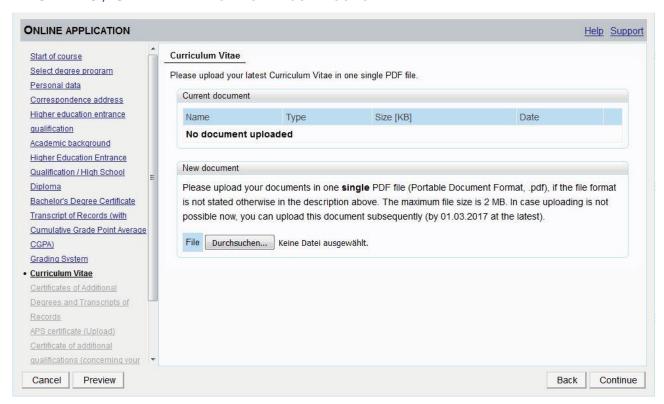
STEP 17 / ONLINE APPLICATION – TRANSCRIPT OF RECORDS



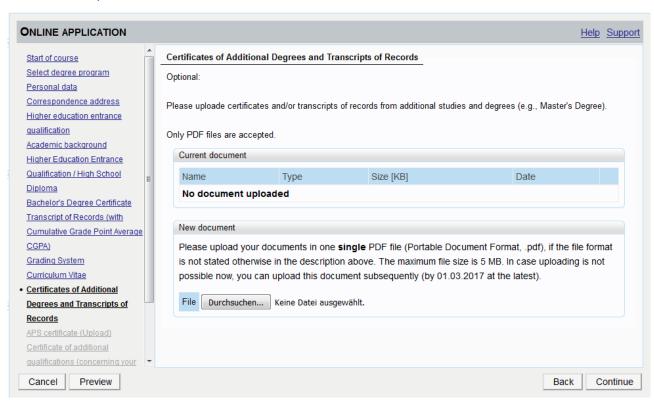
STEP 18 / ONLINE APPLICATION - GRADING SYSTEM



STEP 19 / ONLINE APPLICATION - CURRICULUM VITAE



STEP 20 / ONLINE APPLICATION - ADDITIONAL DEGREES



APS STEP / ONLINE APPLICATION – APS CERTIFICATE

THIS STEP ONLY APPEARS IF YOU ARE AN APPLICANT FROM CHINA, VIETNAM, MONGOLIA AND INDIA!

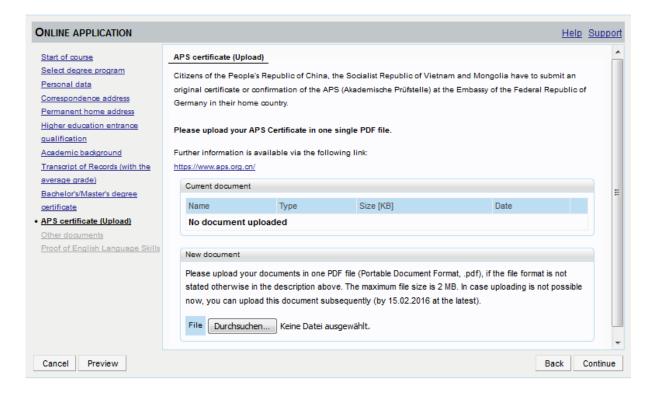
Applicants from <u>China</u>, <u>Mongolia</u> or <u>Vietnam</u> and <u>India</u> have to provide an <u>original APS</u> <u>certificate</u> which is issued by the German embassy in your home country in order to obtain a study Visa. Please check the homepage of the German embassy for details.

Please upload your APS certificate in this step.

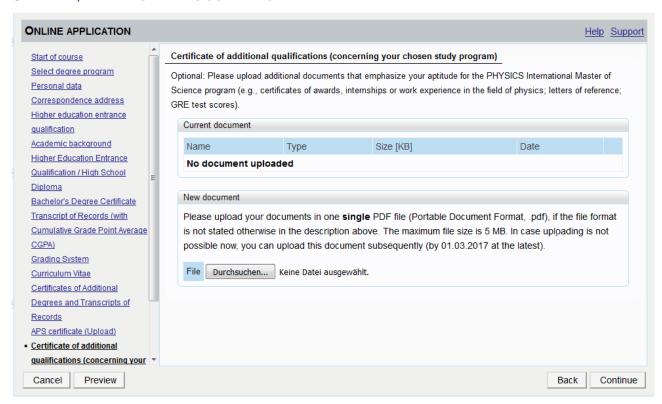
The following document types are accepted:

Portable Document Format (.pdf), Text (.txt). We recommend using PDF format.

After the upload is complete, please continue.



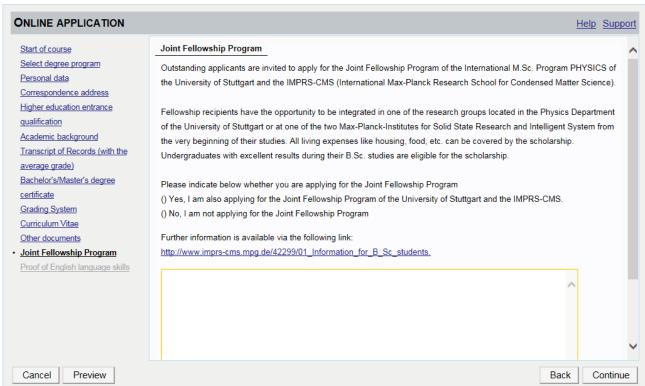
STEP 21 / ADDITIONAL DOCUMENTS



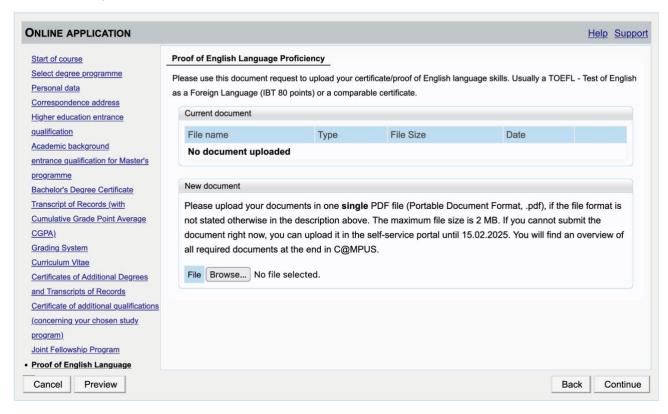
STEP 22 / JOINT FELLOWSHIP PROGRAM

Here you merely confirm or deny applying for the IMPRS CMS Uni Stuttgart Joint Fellowship. The application for the IMPRS CMS has to be done separately here:

Application IMPRS CMS Joint Fellowship program Information



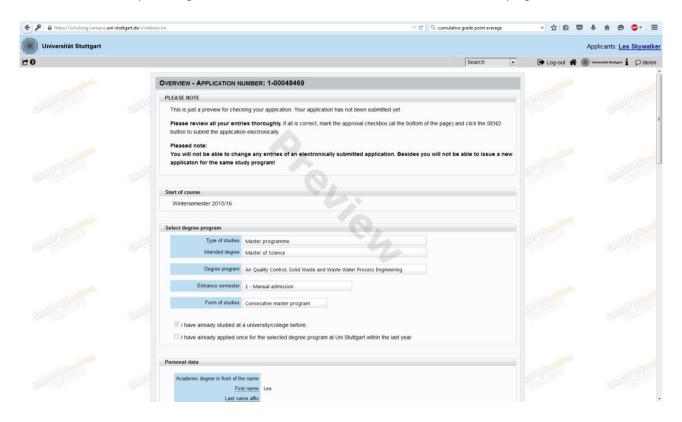
STEP 23 / PROOF OF ENGLISH LANGUAGE SKILLS



STEP 24 / ONLINE APPLICATION – OVERVIEW

Please note at this point, your application has not been submitted yet!

Please review all your entries thoroughly (you might need to scroll down to the bottom of the page).



STEP 25 / ONLINE APPLICATION – CONFIRMATION

At the bottom of the page, you are asked to confirm your application:



Choose Back in order to revise incorrect entries.

If all is correct, tick the approval checkbox and click Send to submit the application electronically.

Congratulations!

You successfully submitted your application for the Master of Science Study program PHYSICS.

STEP 26 / ONLINE APPLICATION – CHECK APPLICATION STATUS

After you submitted your application and continued, your application status overview will appear. Once they have been reviewed, the bubbles will turn either green, yellow or red.

By clicking on My Applications, you can access the overview page.

We will notify you in case any further data is required for your successful application.

The Application process will be closed February 15th, 2025.

The Board of Admissions is going to review your applications after the application deadline. You will be notified via C@MPUS once a decision has been made.

